



**POLICE AERO CLUB OF W.A.
(INC)**

BYLAWS

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1. **BECOMING A MEMBER**

Relating to Rule 5.2(e)

The Committee has determined that all persons hiring the Association's Club Aircraft must hold valid and current licenses, medicals, and Biannual Flight Reviews for this class of aircraft issued by the Civil Aviation Safety Authority (CASA).

The Committee may require Flying Membership applicants to successfully undergo a check flight on the Association's Club Aircraft with an appropriate Flight Instructor approved by the Association prior to association aircraft usage.

Relating to Rule 5.4 Deciding Membership Applications

When a membership application is received the Secretary will check the application for completeness and send an acknowledgement to the applicant advising that his/her application will be put before the Committee for consideration.

Where an application is found by the Secretary to be lacking required information the applicant will be advised and afforded the opportunity to correct the matter.

Generally, the following information will be required to be submitted by the applicant:

- a. A completed current Application form as downloaded from the PACWA website.
- b. Where possible the applicant is to have a current PACWA member complete the nomination component of the Application form.
- c. If the applicant is unable to comply with Rule 5.3 (a) (ii) then the application can still be received and assigned a status of "Pending Nomination".
- d. No matter what Class of Membership is being sought the applicant will be required to provide the details of 2 character referees that can be contacted by a Committee Member to assist the Committee verifying the antecedents of the applicant and their suitability to join.
- e. The member who nominates the applicant will not be one of the referees.
- f. Applicants who are employed by the WA Police Force will be required to provide a current ASIC if they are joining as flying members.
- g. Applicants who are not employed by the WA Police Force will be required to provide a Police Clearance Certificate in addition to an ASIC if they are joining as a flying member.

Where a PACWA member has nominated an applicant for membership the Secretary will request the nominator to provide a written recommendation to the Committee outlining the reasons they have recommended the applicant, how long they have known the applicant and if possible, an overview of the applicant's character and suitability to be a member.

Where an application is received, and the applicant has not been able to initially comply with Rule 5.3 (a) (ii) the Secretary will:

- a. Contact the applicant in writing thanking them for their application and explain our Club nomination process.
- b. To facilitate the applicant in finding an existing Club member to nominate them the applicant will be invited to attend a number of Club functions and or activities to allow them to get to know us better and of course for us to get to know them.

After a reasonable period, the applicant should have sufficient contacts within PACWA to support their journey if they are still interested in joining the Club.

They still of course will need to complete the remainder of the nomination process.

Should, after a reasonable period, an applicant is not able to find a PACWA member willing to nominate them then their application will not be subject to further consideration at that time.

However, an applicant may re submit an application should his/her circumstances change.

2. LIABILITY AND ENTITLEMENT OF MEMBERS

Relating to Rule 6.1(a) Classes of Members

Where changes to Classes of Members are made by resolution of Members at a General Meeting those changes will not be applied retrospectively to current members unless specifically approved by resolution of Members at a General Meeting.

3. LIFE MEMBERSHIP

Relating to Rule 6.6

The Annual General Meeting of the Association has the power to grant Life Membership to any Full Member of the Association, and Honorary Life Membership subject to the following conditions are complied with:

- a) That Life Membership shall not be granted to more than one member in any one year;
- b) That Honorary Life Membership shall not be granted to more than one person in any one year, and only after due consideration by the Committee and all members at an AGM:
- c) That at least one month before the Annual General Meeting the Committee receives nominations for Life Membership/Honorary Life Membership to be dealt with at the next Annual General Meeting.

4. MAXIMUM NUMBER OF MEMBERS

Relating to Rule 6.1 (i)

The Committee has determined the following maximum number of members for each class of Membership:

- | | |
|---------------------------------|------------|
| • Flying Member (Metropolitan) | 50 Members |
| • Flying Member (Country) | 10 Members |
| • Non-Flying Member | 15 Members |
| • Associate Member (Flying) | 15 Members |
| • Associate Member (Non-Flying) | 10 Members |

5. MEMBERSHIP FEES

Relating to Rule 9.1(a)

The Committee has determined that an Inaugural Joining Fee is payable for the following class of Members:

- | | |
|---------------------------------|-------|
| • Flying Member (Metropolitan) | \$150 |
| • Flying Member (Country) | \$150 |
| • Non-Flying Member | Nil |
| • Associate Member (Flying) | \$150 |
| • Associate Member (Non-Flying) | Nil |

These fees are subject to alteration by the Committee from time to time. Should a current financial members upgrade class to flying member, the joining fee is waived at the discretion of the Committee. New annual membership will apply.

Life Members and Honorary Life Members will not be required to pay Membership Fees.

Relating to Rule 9.2(a)

The Committee has determined the following annual membership fees are payable for the following class of members:

- | | |
|----------------------------------|------|
| a) Flying Member (Metropolitan) | \$40 |
| b) Flying Member (Country) | \$30 |
| c) Non-Flying Member | \$15 |
| d) Associate Member (Flying) | \$40 |
| e) Associate Member (Non-Flying) | \$10 |

These fees are subject to alteration by the Committee from time to time.

6. COMMITTEE MEMBERS

Relating to Rule 10.2(b)

The Committee has determined that the maximum number of members of the Committee is nine.

7. CONTROL OF FUNDS

Relating to Rule 21.1(a)

The Committee has determined that the funds of the Association must be kept in an account with the P&N Bank, 130 Stirling Street, Perth WA 6000.

Relating to Rule 21.1(d)

The Committee has determined that individual expenditure above \$10,000 per line item must be approved by the Committee at a Committee meeting and ratified by members at the next available General Meeting or Annual General Meeting.

Relating to Rule 21.2(a)

The Committee has determined that the following source of fees is approved:

- a) Annual Membership fees sourced from each member of the Association.
- b) Cross hire fees sourced from the Royal Aero Club of WA for the hire of the Associations Club Aircraft at rates determined by the Committee from time to time.

8. FUNDS AND ACCOUNTS

Relating to Rule 21.5

Any two members of the Committee, excluding the Treasurer, will conduct a review of the Associations accounts for the current year. The completed review will be presented by the two Committee members to the next Annual General Meeting of the Association.
